

Townfield Primary School

A professional learning community

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 www.townfieldprimaryschool.co.uk

Headteacher: Mrs M Loftus



Timetable of Election of Parent Local Academy Councillors

<u>Date</u>	<u>Stage in Procedure</u>
Mon 5th June - Fri 9th June	Send letter to parents request for nominations
<i>Fri 9th June 12 noon</i>	Deadline for nominations to be received at the school marked " <i>For the attention of Clerk to Local Academy Councillors</i> "
Mon 12th June	Meeting for Nominees with Chair Local Academy Councillors – 'Role of a Parent Local Academy Councillor' (duties and expectations) Q&A
Wed 14th June	Ballot papers will be sent to all parents if an election is necessary (only if the number of nominations is greater than the number of vacancies)
From - Mon 19th June - 9.00 am To - Wed 21st June - 12 noon	Ballot boxes will be available in the school Reception
Thu 22nd June	Last date for proxy votes to be received at the school marked " <i>For the attention of the Clerk</i> "
<i>Thu 22nd June</i>	Votes will be counted at approximately 1.00pm, the Returning Officer being Headteacher and Chair of Local Academy Councillors.
<i>Thu 22nd June</i>	Successful nominee(s) will be declared Parent Local Academy Councillor(s) until 28th June 2027 (Local Academy Councillors may resign during their term of office if they wish to do so)
<i>Fri 23rd June</i>	Unsuccessful nominees will be notified and thanked for their interest

<i>Fri 23rd June</i>		All parents will be notified of the result of the election
Thu 29th June 5pm		First business meeting: Full Governing Body Meeting To be held at Townfield Primary school



Part of Rainbow Education Multi Academy Trust

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