

Townfield Primary School

A professional learning community

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Headteacher: Mrs M Loftus



Thursday, 18th September 2021

Nursery Parents Evening will take place separately – details to follow

Dear Parents/Carers

Virtual Parents' Evening

We would like to invite you to attend our Parents' Evening on Monday 29th November or Tuesday 30th November 2021. Please note Class 2MBs Parents' Evening will take place on Wednesday 1st and Thursday 2nd December 2021.

You will recall previously school introduced a new initiative and easy to use online appointment booking system which allows you to choose your own appointment times with teachers; appointments will be confirmed by email almost instantly.

You will be able access appointments slots from 6.00 pm this evening. Please visit www.townfield.schoolcloud.co.uk to book your appointment(s). A short guide is attached regarding how to book appointments, together with some useful troubleshooting guidance.

Please note the appointment link may only be used by the person who has booked the appointment and cannot be shared as this will cause the video to close. Co-parenting families may both attend virtually via one appointment, however will need to liaise regarding a mutually convenient appointment with one parent making the booking and then subsequently contact the office providing details of the additional parent/carer to be added to the booking.

Yours faithfully

Mrs Moira Loftus
Headteacher



Part of Rainbow Education Multi Academy Trust

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