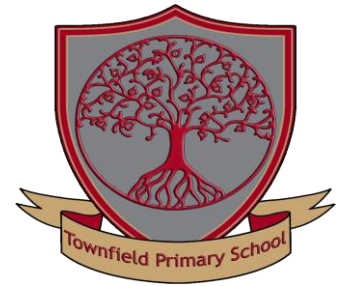


Townfield Primary School

A professional learning community

Townfield Lane, Birkenhead CH43 2LH
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Headteacher: Mrs M Loftus



All Parents/Carers

Wednesday, 11th May 2022

Dear Parents/Carers

Parents' Evening week commencing Monday 23rd May 2022

We are really pleased to invite you to Parents' Evening here at school.

When is Parents' Evening?

Monday 23rd May 2022

- Nursery, Reception Year 1, 2, 3, 4, 5 & 6

Wednesday 25th May 2022

- Classes 3D & 6P

Tuesday 24th May 2022

- Nursery, Reception, Year 1, Classes 2S & 3C, Years, 4, 5 & Class 6W

Thursday 26th May 2022

- Class 2MB (Mrs Buckley)

Please note there will be additional appointments for Nursery parents/carers, details of which will be confirmed shortly.

Parents' Evening Appointments

Each appointment will be a 10 minute slot. We hope you will make every effort to join us where you will be given an opportunity not only to discuss your child's progress with their teacher, but also view their workbooks.

Where will I find a booking link?

You will receive a separate notification via our school app inviting you to book a slot.

IMPORTANT: All communications from school will be sent via the School Spider as this is the most convenient way for school to communicate. The app also is a one-stop information hub where parents can find not only communications but also access our school calendar, class galleries, parents' evenings and future school reports. If you have not already done so, you will need to create an account and log in. See School Spider log in guidance attached (or click [here](#)).



Part of Rainbow Education Multi Academy Trust
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How do I book a slot?

You will need to book your slot via our School Spider app (or you can do this via any pc/web browser - <https://parents.schoolspider.co.uk/auth/login>). Please see Parents' Evening booking guidance attached (or click [here](#)).

Where should I enter/exit school?

For appointments on Monday and Tuesday, please enter via the same door which your child/children exit after school. The gates will be open to allow you access.

For appointments on Wednesday (classes 3D and 6P only) and Thursday (class 2MB only), please enter and exit school via Main reception.

You will be directed to a year group classroom and whilst waiting, all books will be available for you to view.

Is there a way to contact school on the evening should there be any unforeseen circumstances preventing me attending my appointment?

Should you need to cancel your appointment **on the evening** please call 0151 203 6481. Please note this telephone number is only for use after 4.00 pm whilst Parent's Evening is running.

Menu Tasters

During our Parents' Evening week, we would also like to invite you to sample some items from our delicious school menus. This taster session will take place on Tuesday 24th May 2022 from 3.30pm to 5.00 pm. If you are not due to attend Parents' Evening on this date, you are still welcome to attend this taster session and sample our tasty dishes.

We look forward to welcoming you back into school.

Yours faithfully



Mrs. Moira Loftus
Headteacher

