

Townfield Primary School

A professional learning community

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Headteacher: Mrs M Loftus



Wednesday, 15th June 2022

Dear Parents/Carers

Parent Governor Vacancy (Local Academy Councilor)

I am writing to inform you of a vacancy at Townfield Primary for the role of Parent Local Academy Councilor (parent governor), on our Local Governing Board.

The role of the Trust Governing Board

As part of Rainbow Education, our Trustees are responsible for overseeing Governance for the Trust. Our Trustees meet termly and are also part of sub-committees dealing with key areas of school governance. Each school within the Trust has their own Local Governing Body (LGB) who are responsible for providing strategic leadership and robust accountability for their specific school.

The role of the Local Governing Board

Our school's Local Governing Body (LGB) is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance. The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils. Please note the role of any "governor" is a strategic one, as opposed to operational which is the responsibility of the Headteacher and Senior Leadership Team (SLT).

The role of a Parent Local Academy Councilor (parent governor)

As a Parent Local Academy Councilor, you'll work with the board to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a **parental perspective** to the governing board, but you're not there to speak 'on behalf' of the parent body.

The governing board is keen for candidates to have skills in the following areas, however all people from all backgrounds and skillsets are encouraged to apply to ensure we have a diverse range of skills on our governing board:-

- Finance
- Education
- Business Management



Part of Rainbow Education Multi Academy Trust
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To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to make sure the governing board delivers effective governance
- Ability to interpret and analyse data
- Evaluate situations and offer suggestions and solutions
- Ability to work collaboratively, consider issues objectively and challenge, where appropriate
- Ensure the safeguarding of our children at all times

Expectations of Parent Local Academy Councilor

Successful candidates will be inducted and receiving training, however the key expectations are as below:-

Term of office (4 years)

- Attendance at meetings (4 meetings per year)
- Maintaining confidentiality
- Committing to training
- Visiting the school
- Compliance with our Governing Board Code of Conduct
- Working collaboratively with the LGB ensuring the three main areas of basic school governance are adhered to
- **Parent LACs must understand the remit of their role on the LGB and be aware that in this role you would not be a voice of the parents'; any views or contributions must be your own.** Any issues regarding your own child/children or any issues must not be brought to the LGB and should be dealt with through the usual appropriate channels. This is also the correct procedure for any issues brought to any Parent LAC and any such issues should be redirected to school to ensure impartiality and segregation of duties
- Requirement to complete enhanced DBS check - we will carry out any necessary pre-appointment checks to ensure you have clearance to work with children and young people
- Obligation to complete a Disqualification from Governorship Form and annual pecuniary interest declarations to ensure compliance with the Academies Trust Handbook and current legislation

How to Apply

If you're interested in applying for the role, please contact tps-clerk-to-lac@remat.org.uk and you will be provided with a copy of our Parent Local Academy Councilors application. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

If you have any queries about this process or would like to find out more about the role, please contact Mrs McDowell.

Yours faithfully



Mrs. Moira Loftus
Headteacher



